भारतीयकपासनिगमलिमिटेड
THE COTTON CORPORATION OF INDIA LTD
(A Government of India Undertaking – Ministry of Textiles)
CIN:U51490MH1970GOI014733
Kapas Bhawan, Plot no-14, Near LIC Office, Pannadhay Circle, Azad Nagar Bhilwara – 311001. Telephone No: - 01482-251326 / 252766 Fax No: - 01482 – 250506 Website: www.cotcorp.org.in. E-mail: bhilwara@cotcorp.com, (Ministry website: texmin.nic.in)
(A Miniratna Company)

क्रमांक/भाकनि/भील/प्रशासन/एएमसी/2024-25/ दिनांक: 06/05/2025

निविदा सुचना

भारतीय कपास निगम लिमिटेड, कपास भवन, प्लॉट नंबर -14, एलआईसी ऑफिस के पास, पन्नाधाय सर्किल, आजाद नगर, भीलवाड़ा-311001, राजस्थान. एयर कंडीशनर, आरओ और वाटर कूलर के वार्षिक रखरखाव अनुबंध के लिए अनुभवी प्रतिष्ठित ठेकेदारों से दो बोली प्रणाली में GeM पोर्टल पर निविदाएं आमंत्रित करता है।

क्रमांक	कार्य का विवरण	खाली निविदा दस्तावेज लागत रु. में	E. M. D in Rs	कार्य आदेश जारी करने की तिथि से एएमसी अवधि
1.	कपास भवन, प्लॉट नं-.14, एलआईसी कार्यालय के पास, पन्नाधाय सर्किल, आज़ाद नगर, भीलवाड़ा-311001 में सीसीआई द्वारा अधिकृत कार्यालय क्षेत्र के लिए एयर कन्डिशनर RO एण्ड वाटर कूलर सेवाओं के रखरखाव हेतु वार्षिक रखरखाव अनुबंध	NIL	Rs. 5,000/-	तीन साल

1. इच्छुक पार्टी **06/05/2025** से **25/05/2025** के दौरान सभी कार्यालय कार्य दिवसों में सुबह **10.00 बजे** से **शाम 5.30 बजे** के बीच भारतीय कपास निगम लिमिटेड, कपास भवन, प्लॉट नंबर-14, एलआईसी ऑफिस के पास, आजाद नगर, भीलवाड़ा को सूचना देकर स्थान का दौरा कर सकते हैं।
2. टेंडर के साथ **5,000/- रुपये** (पाँच हजार रुपये मात्र) का **Earnest Money Deposit (EMD)** होना चाहिए, जो किसी भी अनुसूचित बैंक से Demand Draft/Pay Order/Banker's Cheque के रूप में **THE COTTON CORPORATION OF INDIA LTD.** के पक्ष में, **SRIGANGANAGAR** राजस्थान में देय हो। या फिर भुगतान **NEFT/IMPS/RTGS** के माध्यम से ऑनलाइन किया जा सकता है, जैसा कि नीचे दिए गए बैंक विवरणों के अनुसार है, और भुगतान की जानकारी जैसे **UTR/लेन-देन पर्ची**, बैंक का नाम और तारीख टेंडर फॉर्म में उल्लेखित की जानी चाहिए। (खाता विवरण नीचे दिए गए हैं:)

बैंक का नाम:	पंजाब नेशनल बैंक।
खाता नाम:	भारतीय कपास निगम लिमिटेड, श्रीगंगानगर
खाता संख्या:	3959002100001491
आई.एफ.एस.सी. कोड:	PUNB0395900

कोई भी निविदा प्रपत्र जिस के साथ अपेक्षित EMD तथा अन्य आवश्यक दस्तावेज नहीं हैं, जो पूर्ण नहीं हैं, उसे अस्वीकार कर दिया जाएगा । सूक्ष्म एवं लघु उद्यम (MSE) पंजीकृत फर्मों को निविदा प्रक्रिया में भाग लेने के दौरा नई EMD की छूट प्राप्त करने के लिए (MSE) प्रमाणपत्र की स्व-सत्यापित प्रति संलग्न करनी होगी। हालांकि, यदि सफल बोलीदाता को कार्य आदेश आवंटित किया जाता है, तो निविदाकर्ता को **5000/- रुपये** की **सुरक्षा जमा राशि** एन.ई.एफ.टी/आर.टी.जी.एस (NEFT/RTGS) के माध्यम से जमा करनी होगी।

3. इच्छुक एजेंसी/कंपनी द्वारा अपना टेंडर दिनांक **26/05/2025 को** दोपहर **3:00 बजे** तक को या उससे पहले GeM पोर्टल पर अपलोड किया जा सकता है।

4. प्राप्त निविदाओं की तकनीकी बोली उसी दिन अर्थात **26/05/2025** को दोपहर **3:30 बजे** GeM पोर्टल पर खोली जाएगी और मूल्य उद्धरण के लिए उन योग्य निविदाओं की **वित्तीय बोली-II** उन निविदा कारों के संबंध में खोली जाएगी जो **तकनीकी बोली-I** के अनुसार विनिर्देशों और अन्य आवश्यकताओं के लिए अर्हताप्राप्त करते हैं।

निगम किसी भी निविदा को स्वीकार या अस्वीकार करने का अधिकार सुरक्षित रखता है। हालाँकि, निविदाकर्ता निगम से अपनी निविदा को अस्वीकार करने का कारण पूछ सकता है।

उप महाप्रबंधक

भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LTD
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Kapas Bhawan, Plot no-14, Near LIC Office, Pannadhay Circle, Azad Nagar Bhilwara – 311001. Telephone No: - 01482-251326 / 252766 Fax No: - 01482 – 250506 Website: www.cotcorp.org.in. E-mail: bhilwara@cotcorp.com, (Ministry website: texmin.nic.in)
(A Miniratna Company)

Sl.No/CCI/BHL/ADMIN/AMC-AC-RO-Water Cooler/2025-26/ Date:06/05/2025

TENDER NOTICE

The Cotton Corporation of India Ltd., invites tenders on GeM Portal in two bid system from experienced reputed contractors for Annual Maintenance Contract of Air Conditioner, RO and water Cooler at kapas Bhawan, Plot No-14, Near LIC Office, Pannadhai Circle, Azad Nagar, Bhilwara-311001, Rajasthan

Sr. No	Particulars of the work	Blank tender document cost in Rs.	EMD in Rs	Period for AMC
1	Annual Maintenance Contract for Air Conditioner, RO and water Purifier at Kapas Bhawan, Plot No-14, Near LIC Office, Pannadhai Circle, Azad Nagar, Bhilwara-311001, Rajasthan	Nil	5,000/-	3 years

1. Interested Parties may visit the location during **06/05/2025** to **25/05/2025** on all office working days between **10.00 a.m.** to **5.30 pm** by intimation to The Cotton Corporation of India Ltd, Kapas Bhawan, Plot NO-14, Near LIC Office, Azad Nagar, Bhilwara
2. Earnest Money Deposit (EMD) amounting to **Rs 5,000/-** (Five Thousand only) in the form of Demand Draft/Pay Order/Banker's Cheque drawn on any Scheduled Banks drawn in favors of **THE COTTON CORPORATION OF INDIA LTD., payable at SRIGANGANAGAR** Rajasthan must accompany the tender or make the payment through **NEFT/IMPS/RTGS** online as per the bank details mentioned below and the details of payment like **UTR/Transaction Slips,** Bank name and date must be mentioned in the tender form. (Account details are as below:)

   Bank Name: Punjab National Bank.
   Account Name: Cotton Corporation of India Ltd, Sriganganagar
   Account No: 3959002100001491,
   IFSC Code: PUNB0395900

   Any tender form not accompanied with the requisite EMD and other necessary documents that are not complete, is liable to be rejected. Micro and Small Enterprises (MSE) registered firms shall have to enclose self-attested copy of MSE Certificate for availing exemption of EMD during participation in tendering process. However, if work order is allotted to the successful bidder, then **Security Deposit** of **Rs. 5000/-** has to be deposited by the Tenderer in the form of Demand Draft/Pay Order/Banker's Cheque drawn on any Scheduled Banks drawn in favors of THE COTTON CORPORATION OF INDIA LTD., payable at SRIGANGANAGAR Rajasthan or through NEFT/IMPS/RTGS.
3. Interested Agency/Company may upload their Tender by **3:00 p.m.** which can be upload in GeM Portal on or before **26/05/2025**.
4. Technical Bid of the received Tenders shall be opened on the same day i.e., on **26/05/2025** at **3.30 pm** on GeM Portal and **Financial Bid-II** of those qualified Tenders for price quotations shall be opened in respect of those Tenderer who qualify for specifications and other requirements as per **Technical Bid-I** received.

Corporation reserves its right to accept or reject any tender (s). However, tenderer may seek the reasons for rejection of their tender from the Corporation.

Dy. General Manager

CCI

THE COTTON CORPORATION OF INDIA LTD.,
KAPAS BHAWAN, PLOT NO-14, NEAR LIC OFFICE,
PANNADHAI CIRCLE, AZAD NAGAR, BHILWARA-311001 RAJASTHAN.

TENDER DOCUMENT FOR

ANNUAL MAINTENANCE CONTRACT OF AIR-CONDITIONOR, RO AND WATER COOLER KAPAS BHAWAN, PLOT NO-14, NEAR LIC OFFICE, PANNADHAI CIRCLE, AZAD NAGAR, BHILWARA-311001, RAJASTHAN

TECHNICAL BID-I

SR. NO.	PARTICULARS	PAGE NO.
1	Submission of tender and Declaration	**04**
2	General Terms and Conditions of the Tender	**05**
3	Special Term and Conditions	**08**
4	Scope of work	**10**
5	Self-Declaration Form	**13**
6	Eligibility Criteria Evaluation of Tender	**14**
7	Checklist	**16**
8	Financial Bid-II	**18**

DECLARATION

Date: _____

To,
The Cotton Corporation of India Ltd.,
Kapas Bhawan, Plot No-14, Near LIC Office,
Pannadhay Circle, Azad Nagar,
Bhilwara-**311001**

Sub: **Annual Maintenance Contract for Maintenance of AIR-CONDITIONOR, RO and WATER COOLER in the office area occupied by CCI at Kapas Bhawan, Plot No-14, Near LIC Office, Pannadhay Circle, Azad Nagar, Bhilwara-311001.**

Dear Sir,

1 I/We have read and understood all the terms & conditions of the tender and other instructions and hereby undertake to abide by them.

2 I/We am/are submitting requisite Earnest money Deposit (E.M.D) of **Rs.5,000/-** make the payment through NEFT/Online vide UTR No._____dated_____Name of the Bank _____

OR

I/We being Micro & Small Enterprises (MSE) registered firm have enclosed self-attested copy of MSE Certificate for getting Exemption from EMD while participating in the tender process.

Please Mark	
Yes	No

3 I/We have hereby declared that tender documents have been downloaded from website and it is submitted in original without any alterations/modification/deletion/addition. I/We are enclosing tender documents cost of Nil filled and signed the tender documents and the same are enclosed here with.

Signature and seal of tenderer _____
Name: _____
Capacity/authority to sign: _____
Full address: _____

GENERAL TERMS AND CONDITIONS OF THE TENDER

1. Party/Tenderer shall visit the site for inspection of Air Conditioners, RO and Water Cooler and installations at in the office area occupied by CCI at Kapas Bhawan, Plot No-14, Near LIC Office, Pannadhai Circle, Azad Nagar, Bhilwara-311001 before giving its bids, to avoid any confusion.

2. Evaluation of Technical Bid-I shall be as per elegibility criteria and Finacial Bid-II of the tenderer shall be opened only of those tenderer who qualifies the Technical eligibility criteria.

3. The offer shall remain open for a period of 60 days from the last date of opening of tenders.

4. The contractul period for said work will be for **36 months**. Contractual time period for said contract could be considered for extension for further period of **one year** subject to satisfactory performance and mutually agreed by the both i.e. Corporation and successful tenderer.

5. Earnest Money Deposit (EMD) amounting to **Rs 5000/- (Rupees- Five Thousand only)** in the form of Crossed Demand Draft/Pay Order/Banker's cheque drawn on any scheduled Banks in favour of **The Cotton Corporation of India Ltd.**, payable at **Sriganganagar** must accompany the Technical Bid-I. or make the payment through NEFT/RTGS/IMPS Online as per the bank details mentioned above and attached the details of payment like UTR/Transaction Slip. The technical Bid-I shall be only open on successful receipt of payment confirmation in our account.

6. EMD Exemption: Vendors registered under 'Micro & Small Enterprises Act' (MSE) are exempted from submission of EMD. Exempted bidders should provide a valid certificate issued by any approved body of 'Ministry of Micro, Small & Medium Enterprises' (MSME) such as 'The Udyam registration certificate' for EMD exemption. However, if work is allotted, then EMD / Security Deposit have to be deposited by the Tenderer by way of NEFT/RTGS

   If the tenderer neglects or refuses for their rates quoted after submission of their tender to comply with the above conditions or any of them, the EMD already paid shall be forfeited. And that party may be Blacklisted/debared by Corporation,This is applicable in case of the party surrenders itself from their quoted rates and not ready to execute even if found eligible for award of work by the Corporation or back out from the work by keeping it incomplete

7. Incase service is not satisfactory; this office shall reserve the right to foreclose the contract at any time without giving any notice.

8. The EMD deposited shall kept as interest free amount of security deposit with the corporation and shall be returned after successful and satisfactory completion of **36 months defect liability period** from date of completion of work order.

9. No escalation shall be considered in the agreed rate during the contractual period under any circumstances and also the successful tenderer shall have to maintain the new installations if any, added during the period of work order.

10. The Corporation shall release the payment of work in post quarterly basis.

11. The entire set of tender paper from issued to the tenderer should be submitted fully priced and also signed on each page together with initial & stamp of the Authorized Signatory on every page. Initial/Signature will be indicating the acceptance of the tender papers by the tender.

12. For any damage or injury to any third party, contractor's technician or labour is the sole responsibility of the contractor and the Corporation is not responsible for any payment of compensation. The contractor is fully responsible of all such risks and compensation.

13. Damage of any kind in the premises due to negligence etc. will be deducted from your bill as assessed by the Corporation

14. The Corporation holds the right to not accept the tender/quotations of the past non-performing/unsatisfactory performing /debarred /black listed parties.

15. The contractor & technician shall follow the security regulations in force or as amended from time to time. Suitable action shall be taken, including summarily termination and/or legal action for breach of CCI security regulations by either the contractor or his technician & CCI shall be the sole arbitrator to the course of action

16. Any dispute arising out of the tender or that, which may rise in future, will be resolved by taking recourse to mutual settlement in the assistance, failing which the dispute will be subject to Bhilwara Jurisdiction only. The Corporation is entailed to withhold the payments due to the agency in case of dispute of claims till it resolved.

17. In case of any dispute or difference arising out of in relation to this work, same shall be governed by the Arbitration & Conciliation Act 1996, An Arbitrator (other than the employee of the corporation) to be appointed by the competent authority of the Cotton Corporation of India Ltd, whose decision shall be final and binding upon the parties.

18. In case of any query, tenderer may clarifications from the Corporation.

19. Corporation reserves its right to accept or reject any tender(s). However, tenderer may seek the reasons for rejection of their tender from the Corporation.

20. The legal jurisdiction for the purposes of this sale shall always be at Bhilwara

Signature and seal of tenderer _____
Name: _____
Capacity/authority to sign: _____
Full address: _____

SPECIAL TERMS & CONDITIONS

1. Tenderer should have local office, with adequate supporting technician at **Bhilwara (Rajasthan)** jurisdiction.

2. Any complaint lodged by the CCI Office must be attended to within 24 hours of lodging. The maximum time allowed for resolving the issue is 48 hours from the time of lodging. If the issue remains unresolved beyond this period, a penalty of 0.5% of the annual contract value per week will be charged from the third day onwards until the problem is resolved for each such event of delay.

3. If the service providers are not able to complete or turn up for the calls, then users can avail the services from any other suitable authorized service center or competent technician and the amount so spent can be deducted from the bill of Service Provider/from his due amount.

4. Under non-comprehensive maintenance contract, the contract awarded party will have to use only Original Parts.

5. Maintenance Contract shall consist of Quarterly Preventive Maintenance plus any No. of breakdown calls as per complaint lodged.

6. The Service Provider Agency would put asset number on each of the equipment being maintained by them. These should correspond to the number/s of equipment's to be maintained in a separate register along with details of rooms/location where these assets are installed. If there is shifting of the equipment/s under this AMC, the Service Provider Agency will have to make changes in record accordingly. Designated Officer in charge (Admin) would assist the firm in accomplishing this task and ensure this to be done under his supervision.

7. Service Provider should deploy technically competent service engineer/ engineers at user's premises as per deployment details intended in bid document to ensure proper upkeep of equipment and quick resolution of fault during the AMC period.

8. Complaint can be registered either telephonically or by e-mail or in person at helpdesk setup established at user premises as per condition of bid/contract. Proper record of the complaints should be maintained by the AMC Vendor/Support Engineer at each consignee location / user premises. Service Provider Agency should provide contact point and structure of escalation matrix to buyer/consignee at time of commencement of services.

9. The Service Provider should use suitable instruments/tools to examine and repair the equipment. The AMC Vendor should have the required drivers / Electrical equipment’s for maintaining.

10. The Service Provider is required to maintain the log sheet which will include number of services provided during the contract period with dates and part of the equipment got repaired or replaced, with its proper model number and necessary details. Bidder shall provide quarterly call logged and resolution data on pdf/excel format.

11. The non-comprehensive maintenance includes preventive maintenance quarterly as per bid and regular services of the various equipment and/ for keeping the listed equipment active and free from any defects/disturbance and on any unscheduled call for corrective and maintenance services.

12. Immediately on award of the service order, the service provider would give a report regarding taking over of the equipment for maintenance purpose. It shall be the responsibility of the service provider to make the equipment work satisfactorily throughout the contract period, also to hand over the equipment to the department in working condition on expiry of the contract. In case any damage in the equipment is found, penalty would be applied at the time of payment and the amount as per the defined, penalty would be deducted.

13. The annual maintenance shall be carried out during office hours, primarily at the premises as specified in the work order. In case, the Service Provider feels that the equipment cannot be repaired at site, they should carry themselves to their designated work hand for quick prompt/repair & deliver the functional equipment back to user at their own cost and risk after getting it repaired promptly.

14. The Vendor will make sure that all the Air Conditioner, RO and Water Cooler assets are in working conditions in users' premises. The vendor shall provide service support as and when required during the AMC period without any extra cost to buyer. Post contract award

15. The Corporation will not be liable to pay to the Technician/Labour of Contractor the injuries/death while performing duty. In case, Corporation is to incur any liability related to non-compliance of AMC activities, same will be recovered from the contractor.

16. This Tender outline the Scope of Work, Stakeholder's Obligation and General Terms and Conditions of Services covered as they are mutually understood by stakeholders.

Signature and seal of tenderer _____
Name: _____
Capacity/authority to sign: _____
Full address: _____

FOR AC AMC

This document defines the Scope of Work (SOW) for floating a tender for the Annual Maintenance Contract (AMC) of Air Conditioners (ACs) installed at kapas Bhawan, Plot No-14, Near LIC Office, Pannadhai Circle, Azad Nagar, Bhilwara - 311001. The objective is to ensure efficient cooling, energy efficiency, and extended lifespan of the air conditioning units through regular servicing and maintenance.

We have total 10 numbers of AC - 8 Nos 2T Capacity Split AC, 2 Nos 1.5 T Capacity Split AC.

SCOPE OF WORK

The selected service provider shall be responsible for the following activities:

- **Preventive Maintenance Services (PMS) quarterly:**

- Conduct quarterly preventive maintenance for all air conditioning units as per manufacturer guidelines.
- Cleaning of air filters, condenser coils, evaporator coils, and drain lines.
- Checking refrigerant levels and refilling, if necessary, R-32.
- Inspecting and tightening electrical connections, capacitors, and wiring.
- Lubricating moving parts, including fans and motors.
- Checking and calibrating thermostats and control systems.
- Checking of the backup electrical power outlet/MCB.
- Submitting a detailed service report after each visit.

- **Breakdown Maintenance**

- Provide on-call support for breakdowns within 24 hours of complaint registration.
- Diagnose and repair faults in compressors, motors, thermostats, PCB boards, and other components.
- Replacement of defective parts after approval.
- Maintain a breakdown service log with issue details and resolution timeline.

- **Replacement of Consumables and Spare Parts**

- Supply and replace filters, refrigerants, capacitors, contactors, and other essential parts as per the scheduled maintenance plan or upon wear and tear.
- Maintain an adequate inventory of spare parts to ensure minimal downtime.

- **Performance Optimization**

- Regular assessment of cooling efficiency and energy consumption.
- Identifying and resolving inefficiencies in air conditioning systems.

For RO AMC

This document outlines the scope of work for floating a tender for the **Annual Maintenance Contract (AMC)** for **Reverse Osmosis (RO) water filters** installed at kapas Bhawan, Plot No-14, Near LIC Office, Pannadhai Circle, Azad Nagar, Bhilwara – 311001.

The objective of this contract is to ensure the smooth functioning, regular servicing, and maintenance of RO water purification systems to provide clean and safe drinking water.

We are having following capacity RO

01. 50 LPH Basic RO water Purifier

SCOPE OF WORK

The selected vendor will be responsible for the following services:

- **Preventive Maintenance**

- Conduct quarterly preventive maintenance for all RO water filters as per manufacturer guidelines.
- Inspect and clean all filters, membranes, and tanks.
- Check and calibrate pressure levels, TDS (Total Dissolved Solids) levels, and flow rates.
- Ensure all electrical and mechanical components are functioning correctly.
- Provide a detailed service report after each maintenance visit.

- **Breakdown Maintenance**

- Attend to breakdown calls within 24 hours of complaint registration.
- Diagnose and repair any faults in filters, pumps, valves, pipelines, and electrical connections, etc.
- Replace damaged or faulty parts as per requirement with prior approval.
- Maintain a log of breakdowns, issues resolved, and parts replaced.

- **Replacement of Consumables**

- Replace consumable parts such as pre-filters, carbon filters, membranes, UV lamps, and other essential components as per the prescribed schedule or upon deterioration
- Replacement of filters once in a quarter or as required.
- Replacement of membrane once in a year.
- Maintain an adequate inventory of spare parts to avoid downtime.

- **Water Quality Testing**

- Conduct periodic water quality testing to ensure compliance with drinking water standards.
- Submit test reports with recommendations for corrective actions if required.

FOR WATER COOLER AMC

The Annual Maintenance Contract (AMC) of water coolers installed at installed at kapas Bhawan, Plot No-14, Near LIC Office, Pannadhai Circle, Azad Nagar, Bhilwara – 311001
The scope of work covers preventive and corrective maintenance to ensure the efficient operation of the water coolers.
We are having following capacity Water Cooler

01. Voltas Water Cooler 150/150FSS

SCOPE OF WORK

The selected vendor will be responsible for the following services:

- **Preventive Maintenance**

- Conduct periodic servicing and inspection of water coolers at scheduled intervals (quarterly)
- Cleaning of condenser coils, water tanks, and filters.
- Checking and refilling refrigerant gas if required.
- Inspection and servicing of compressors, fans, motors, and thermostats.
- Tightening of electrical connections and replacement of damaged wiring if necessary.
- Descaling of water tanks and pipelines to prevent contamination.

- **Breakdown Maintenance**

- Attending to complaints related to non-functioning water coolers within 24 hours of complaint logging.
- Repair or replacement of defective parts such as compressors, motors, fans, and thermostats etc.. With prior approval.
- Ensuring minimal downtime and immediate resolution of operational issues.

- **Spare Parts and Consumables**

- The contractor shall maintain an inventory of essential spare parts.
- Replacement of minor consumables (filters, gaskets, etc.) shall be included in the AMC cost.
- Major parts such as compressors and condensers shall be replaced at approved additional cost.

- **Service Coverage**

- The contractor must cover all water coolers installed across Office premises.
- Response Time: Maximum 24 hours for complaint registration.
- Penalty: A penalty clause for delays beyond stipulated response and resolution time will be applicable.

SELF DECLARATION FORM

(This form shall be duly filled-up and signed by the bidder on their Letter Head & submitted along with the original copy of the Bid.)

Tender Notice No: ----------

To,
The Cotton Corporation of India Limited,
Kapas Bhawan, Plot No-14, Near LIC Office,
Pannadhai Circle, Azad Nagar, Bhilwara-311001
Sir/ Madam,

1. I / we, the undersigned do hereby declare that, declare that my/our firm/company M/s……. is not blacklisted/delisted or debarred or on Holiday list with any company of Private/Public Ltd. or Government Company/Govt. dept. from participating in the tender as on date.

2. I / we have never ever been blacklisted and / or there were no debarring actions against us for any default in the performance of the contract entrusted to us in any other essential commodity during last three years, not involved in any illegal activity and/or not charge sheeted for any criminal act of theft etc.

3. In the event of any such information pertaining to the aforesaid matter found at any given point of time either during the course of the contract or at the bidding stage, my bid/contract shall be liable for truncation / cancellation / termination without any notice at the sole discretion of the corporation.

Place:_____

Date:_____

Yours faithfully,

Signature of the Tenderer with seal

ELIGIBILITY CRITERIA FOR EVALUATION OF TENDER

1	Name of the Agency /Firms/Individual/	
	Official Address:	
	City:	
	PIN:	
	Tel. No.:	(O) _____(R)_____
	Mobile No.:	
	E-Mail.:	
2	Earnest Money Deposit Amount & their details	Rs. 5,000/- (Rupees Five Thousand Only) in favor of The Cotton Corporation of India Ltd payable at Sri Ganganagar is enclosed.
	NEFT/RTGS/IMPS transaction No.	
3	Income tax Authority Permanent Account Number	PAN: _____
4	The firm should give Self-Certificate that they have not been blacklisted by any Central/State Govt. Agency in past three years.	Self-certificate Letter No and date. _____ Authorized Name & Signatory _____
5	Experience of minimum One-year duration for having worked as AMC service provider for Air Conditioner/RO/Water Cooler should have completed similar type of work in last Five years in any Office Building of *Government/PSU/Private organizations of repute.* The party/agency during last five years ending 31/03/2024 as under	**I.** a. Name of the Agency: _____ b. Address of Work & Location :_____ c. Date of award of work: _____ d. Value of Work done: Rs. _____ e. Date of completion: _____ **II.** a. Name of the Agency: _____ b. Address of Work & Location :_____ c. Date of award of work: _____ d. Value of Work done: Rs. _____ e. Date of completion: _____ **III.** a. Name of the Agency: _____

		b. Address of Work & Location: _____ c. Date of award of work: _____ d. Value of Work done: Rs. _____ e. Date of completion: _____ **Please Note-** The self-attested copies of completion certificate/work-order issued by the agency/agencies should be attached in confirmation of above experience.

Signature and seal of tenderer: _____
Name: _____
Capacity/authority to sign: _____
_____
Full address: _____

CHECKLIST OF DOCUMENTS

Please mark (√)

1	Tenderer should have local office, with adequate supporting technician at Bhilwara (Rajasthan)	Yes	No
2	Earnest Money Deposit Amount of **Rs.5,000/-** In favor of The Cotton Corporation of India Ltd, Payable at Sri Ganganagar, Rajasthan is enclosed or for NEFT/Online payment bank details.	Yes	No
3	Income tax Authority Permanent Account Number (Self-attested copies of the same shall be enclosed)	Yes	No
4	The firm should give Self- Certificate that they have not been blacklisted by any Central/State Govt. Agency in past three years.	Yes	No
5	Experience of minimum One-year duration for having worked as AMC service provider of Air Conditioners/RO/Water Cooler should have completed similar type of work in last Five years in any Office Building of *Government/ PSU/ Private organizations of repute.* The party / agency during last five years ending 31/03/2025 as under: ***Note:*** *The self-attested copy of experience certificate should be from the agency for which the tenderer has provide the AMC of Air Conditioners/RO/Water Cooler i.e. self-attested copy of work order/completion certificate must be enclosed.*	Yes	No

Signature and seal of tenderer _____

Name _____

Capacity /authority to sign _____

_____

Full address: _____

___

भा.क.नि.

CCI

THE COTTON CORPORATION OF INDIA LTD.,
KAPAS BHAWAN, PLOT NO-14, NEAR LIC OFFICE, PANNADHAY CIRCLE, AZAD NAGAR, BHILWARA-311001

TENDER DOCUMENT FOR ANNUAL MAINTENANCE CONTRACT OF AIR-CONDITIONOR, RO AND WATER COOLERAT KAPAS BHAWAN, PLOT NO-14, NEAR LIC OFFICE, PANNADHAY CIRCLE,
AZAD NAGAR, BHILWARA-311001

FINANCIAL BID-II

भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LTD
(A Government of India Undertaking – Ministry of Textiles)
CIN:U51490MH1970GOI014733
Kapas Bhawan, Plot no-14, Near LIC Office, Pannadhay Circle, Azad Nagar Bhilwara – 311001. Telephone No: - 01482-251326 / 252766 Fax No: - 01482 – 250506 Website: www.cotcorp.org.in. E-mail: bhilwara@cotcorp.com, (Ministry website: texmin.nic.in)
(A Miniratna Company)

(FINANCIAL BID)

Date:_____

To,
The Cotton Corporation of India Ltd.,
Kapas Bhawan, Plot No-14,
Near LIC Office, Pannadhai Circle,
Azad Nagar, Bhilwara-311001.
Rajasthan

Sir,

I/we submitting our offer for the said work as below. Name of Work - AMC of Air Conditioner, RO and Water Purifier at Kapas Bhawan, Plot No-14, Near LIC Office, Pannadhai Circle, Azad Nagar, Bhilwara-311001

BILL OF QUANTITIES

Sr. No	Description of item	Annual Charges (In Rs.)
(i)	(ii)	(iii)
1	AMC Charges of 10 Air Conditioner, Water Cooler, RO at the Kapas Bhavan as per prescribed in the 'Scope of Work'	

Total Amount in words: -

_____

Note: Quoted rates should be Inclusive of all taxes and payment shall be made quarterly basis after the satisfactory completion of work.

Signature and seal of tenderer _____
Name _____
Capacity /authority to sign _____
_____
Full address: _____